



Special Meeting of Council of the City of Kenora

Wednesday, September 20, 2017 9:00 a.m. City Hall Council Chambers

1. Call to Order

2. Public Information Notices N/A

3. Declaration of Pecuniary Interest and the General Nature Thereof

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

i) On today's agenda or from a previous meeting;

ii) From a meeting at which a Member was not in Attendance

4. Presentations/Deputations

Approximately five (5) minutes per person/group.

5. Special Items

- Site Plan Agreement – 3 Woods Drive (Bridge Road Construction Ltd.)

6. By-laws

- Site Plan Agreement 3 Woods Drive (Bridge Road Construction Ltd.)
- 7. Announcements (non-action)
- 8. Adjourn Meeting

Information on Voting by Mayor & Council under The Municipal Act, 2001

243. Except as otherwise provided, every member of a council shall have one vote;

245. Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

246. (1) If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

(2) A failure to vote under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.

September 18th, 2017



Staff Report

- To: Mayor and Council
- Fr: Devon McCloskey, City Planner

Re: Application for Site Plan Approval – 3 Woods Drive

File No.: D11-17-04

Owners: Doug Lafreniere Developments Ltd. (Closing date October 1st to Fairway Investment Group Ltd.)

Developer: Fairway Investments Group Ltd. (Bridge Road Construction Ltd.)

Recommendation:

That the Mayor and Clerk be authorized to execute a site plan agreement between the City of Kenora and Fairway Developments Ltd. (Bridge Road Construction Ltd.), to allow for the development of a 24 unit apartment dwelling, all associated facilities; and further

That the appropriate bylaw be passed for this purpose.

Background:

The Site Plan Review Committee of the City of Kenora, has been working with the developer since the fall of 2016 toward the selection of property and development of an apartment complex, targeted for occupants 50+ in age.

The Woods Drive location was selected in the spring of 2017, and staff have had the opportunity to for a preliminary review of plans on August 1st. The complete application for site plan approval was received on August 17th, and the results of the site plan review committee were provided to the applicant on September 13th.

As required by the City's Policy for Site Plan Approval, the applicant held a Public Meeting. Notice of the application was circulated to property owners within 120 metres and posted in the newspaper on September 7th.

The Public Meeting was held at Minis Hall at the Super 8 Hotel on September 14th. There were approximately 18 attendees, in addition to the developer, property owner, city staff (6) and the media (see applicants summary letter attached).

As displayed on the Site Plan set (topographic survey, landscaping and details), the development entails a total development of the property including, a lower level common room, outdoor amenity space, 24 indoor parking stalls, as well as outdoor parking for residents and guests, landscaped features including sod and plantings, a garbage enclosure, looped entrance, and boulevard.

Budget: No impact. Application fees (\$800.00) paid in accordance with the Tariff of Fees By-law. All remaining costs for registration, etc. will be the responsibility of the developer.

Communication Plan/Notice By-law Requirements: Notice of the complete application and public meeting provided in accordance with City Policy PP-5-1. Notice of meetings, of the Committee of a Whole, and Council provided as per the Notice By-law.

Please provide circulation of decision to: Community and Development Services Department, Operations Department, Property Owner, Filing.

Risk Analysis: Analysis of planning applications is accomplished in accordance with the legislation provided through the Planning Act. Applications are required to be consistent with the Provincial Policy Statement, and meet the criteria listed in the Official Plan.

Strategic Plan or Other Guiding Document: The Official Plan, Designation Bylaw (189-2010) and City Policy (PP-5-1), provides criteria for the evaluation of Applications for Site Plan Approval.



SITE PLAN CONTROL APPLICATION The Corporation of the City of Kenora Operations Centre 60 Fourteenth St. N., 2 nd Fl. Kenora ON P9N 4M9
Site Plan Control FeesOther than residential under 7 units\$800Residential (under 7 units)\$200(7+ units)\$800Deposit (as required\$500by the City of Kenora)\$

This application is based upon the following representation of fact which the Applicant/Agent certifies to be true. Please complete this application and the last page attached. Please PRINT clearly.

Section 1 General Information - To be completed in full

	Registered Owner Fairway Investments Group Name:	o Ltd.
	Brido	ge Road Construction
	Box 160, Winkler, MB Address:	
	DOINLARA	mabstreiter@bridgeroad.ca Email Address:
	204-325-7496	mabstreiter@bridgeroad.ca Email Address: 204-362-8595 Cellular No. : www.bridgeroad.ca
	204-325-8685 Fax No.:	www.bridgeroad.ca
1.1	Applicant/Agent – If other than the registered Owner, accompany this application – see Section 9 – Authorize Nelson Architecture Inc. Name:	written authorization from registered Owner must
	David	d Nelson
	P9N 3X7 Postal Code:	tim@nelsonarchitecture.com Email Address:
	807-468-9442	Cellular No. :
	Fax No.:	nelsonarchitecture.com Website Address:
	Communications to be the City of Kenora and: Owner Applicant NOTE: Unless otherwise requested, all correspondence	Agent All All e will be sent to the Applicant.
Sec	ction 2: Location of the Subject Land	
2.1	3 Woods Drive, Kenora O Municipal Address:601604000201	5090000
	COK SPA Updated October 2014	5

Concession Number(s)	Lot Number(s)	Registered Plan No. PLAN 23M883	Lot(s) and/or Block(s)
Reference Plan No.	Part Number (s) PCL;39110	Parcel and PIN Number PCL32230	

2.2 Are there any easements or restrictive covenants affecting the subject land(s)? Yes
No
If yes, please provide a copy of the easement or covenant and describe same below.

SECTION 3: Description of the subject land(s) and servicing information

3.1 Description	Frontage (m) Depth (m) 56m, 50m 0.36ha	L
3.2 Use of Property	Area (ha) Existing Use(s) Apartment build Proposed Use(s)	ling
3.3 Access (check the appropriate space)	 Provincial Highway Municipal road, maintained all year Municipal road, maintained seasonally 	 Other public road Right of way * please provide copy of legal documents Water access - describe

If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in Section 3.3, indicate ownership of the land or road, responsibility for its maintenance and whether or not maintained seasonally or all year.

**If access to the subject land is from a provincial highway, please contact the Ministry of Transportation of Ontario to determine status of an entrance permit. Please provide a copy of the documentation permitting the entrance.

If access to the subject land is by water, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

3.4 Potable Water Supply (font size changed)	 Municipal owned and operated piped water system Privately owned and operated individual well Privately owned and operated communal well 	 Lake or other water body Other means (please explain):
3.5 Sewage Disposal	 Municipal owned and operated sanitary sewage system Privately owned and operated individual septic system* Privately owned and operated 	Other means* (please explain):
	communal septic system*	*Provide a copy of the current certificate of approval
3.6 Other services	Electricity School bussing Garbage collection	

- 3.7 List the new service <u>connections</u> which are expected to be required for the proposed development and sizes. Electricity (hydro), Sewer and Water
- 3.8 Electricity The Applicant will be required to contact Kenora Hydro or Hydro One with expected service requirements. Please contact Kenora Hydro or Hydro One.
- 3.9 The Applicant may be required to obtain additional permits, or approvals from the Ministry of the Environment or the Northwestern Health Unit.

SECTION 4: LAND USE (Refer to current City of Kenora Official Plan and Zoning By-law)

4.1	Indicate the Official Plan designation(s) of the subject lands:	Established Area	
		(R3) Residential Third	
4.2	Indicate the relevant zone(s) of the Zoning By-law of the sub	ject lands: Density	

4.3 Has the property ever been used for commercial or industrial purposes: Yes No
 ** If yes, provide a record of site condition, or brief history of the use of the property. There may be a requirement for submission of additional environmental assessment information.

SECTION 5: ADDITIONAL INFORMATION FOR COMMERCIAL & INDUSTRIAL DEVELOPMENT

	Existing	Proposed	Total
Gross/Total Building Floor Area			Sq. metres
Building Height			Metres
Gross leasable commercial			Sq. metres
space for convenience retail			
Gross floor area for office use			Sq. metres
Gross floor area for general			
retail			
Gross floor area for restaurant			Sq. metres
use			
Gross floor area for			Sq. metres
warehouse/wholesale space			
No. of on-site parking stalls			
No. of boat slips			
No. of on-site loading spaces			
Gross area of seasonal outdoor			Sq. metres
space			•
No. of service bays for			
vehicle/equipment/marine			
servicing			

SECTION 6: ADDITIONAL INFORMATION FOR RESIDENTIAL DEVELOPMENT

	Existing	Proposed	Total
No. of dwelling units		24	24
Gross/total floor area		4120	4120 Sq. metres
No. of on-site parking stalls		24	24
No. of storeys		4	4
Building height		16	16 Metres

SECTION 7: ADDITIONAL INFORMATION FOR INSTITUTIONAL DEVELOPMENT

	Existing	Proposed	Total
Total Floor area			Sq. metres
Building height			Metres
Height of			Metres
tower/spire/steeple			
No. of on-site parking stalls			
No. of on-site loading spaces			
Seating capacity- Church			
No. of classrooms			
(education/church use)			

SECTION 8: ADDITIONAL INFORMATION FOR NON-STRUCTURAL DEVELOPMENT (Parking lots, recreational fields,

parks etc.)

	Existing	Proposed	Total
Dimensions & area			
Cover material (asphalt/gravel/turf) Location and type of lighting			
Type of plumbing (irrigation, drinking fountains etc.)			

PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED PURSUANT TO THE MUNICIPAL ACT, AND WILL BE USED FOR THE PURPOSE OF PROCESSING AND APPROVAL OF THIS APPLICATION AND ASSOCIATED APPLICATIONS. QUESTIONS ABOUT THIS COLLECTION SHOULD BE DIRECTED TO: FREEDOM OF INFORMATION AND PRIVACY COORDINATOR, CITY OF KENORA, ONE MAIN STREET SOUTH, KENORA, ON P9N 3X7 - (807) 467-2000.

SECTION 9: AUTHORIZATIONS

9.1 If the Applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the Applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application D. LAFRENIERE DEVELOPMENTS LTD. I, DOUGLAS LAFRENIERE, am the owner of the land that is the subject of this application and lauthorize <u>michaelAbstreiter</u> to make this application on my behalf. AUG1417 Date

9.2 If the Applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

D, LAFRENIER6 DEVELOPM 6NTJ D, LAFRENIER6 DEVELOPM 6NTJ D, LAFRENIER6 DEVELOPM 6NTJ

purposes of the Freedom of Information and Protection of Privacy Act,

I authorize <u>*T. Penner & M. Abstreiter*</u>, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Signature of Owner

SECTION 10: Consent of the Owner

10.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

1, DOUGLAS LAFAGNIENE am the owner of the land that is the subject of this consent application

and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Signature of Owner

COK SPA Updated October 2014

11. Affidavit or Sworn Declaration (To be completed in front of "Commissioner of Oaths" only) Affidavit or Sworn Declaration for the Prescribed Information

I, of the	
in themake oath and say (or solemni this application is true and trat the information contained in the documents that accompany this a	 A second sec second second sec
true.	
Sworn (or declared) before me	
at the	
in the	
this day of 20	
Commissioner of oaths	Applicant
11.2 Affidavit or Sworn Declaration for Requested Information	
1, Marlee of the City of Kenner	
in the <u>Province of Ontano</u> make oath and say (or solemn this application is true and that the information contained in the documents that accompany this true.	
Sworn (or declared) before me	
at the City OF Kenara.	
in the Province of Ontano	Marlee Rae Dartiailh, a Commissioner, etc., District of Kenora, for Jarnel Contracting Ltd. Expires October 3, 2019.
this 14 day of August 2017	

COK SPA Updated October 2014

10



Box 160 Winkler, MB R6W 4A4 Ph: 204.325.7496 F: 204.325.8685

September 18, 2017

Attn: Devon McCloskey City of Kenora

Re: Public Meeting

On Thursday September 14, 2017 Bridge Road Construction and Fairway Investment Group Ltd. jointly held a Public Meeting to provide an opportunity for Kenora residents to express concerns over the area site plan for the proposed 55+ Apartment building on Woods Drive. Approximately 25 residents attended the meeting. There was some misunderstanding as to the purpose of the meeting as many of those in attendance were there as prospective tenants looking for information on the building, rather than having concerns about the area site plan.

One specific concern raised by a couple of people was the traffic levels that the project would create. It was suggested by one that a four way stop be installed at the corner of Woods Dr. and Pine Portage Road. It is our opinion that this building will not cause undue congestion and a 4 way stop is likely unnecessary.

A second suggestion was made to purchase an empty lot (cost split with the City) so that we could exit off Agur St. This person was under the assumption we were still building on the Agur St. location and simply required clarification as to the location on Woods Dr.

A third concern was that a neighboring property had sand on his yard from the construction of the rock retaining wall on the North side of the property. The gentleman was satisfied with assurances that we would rectify this and take measures to ensure this would not happen again.

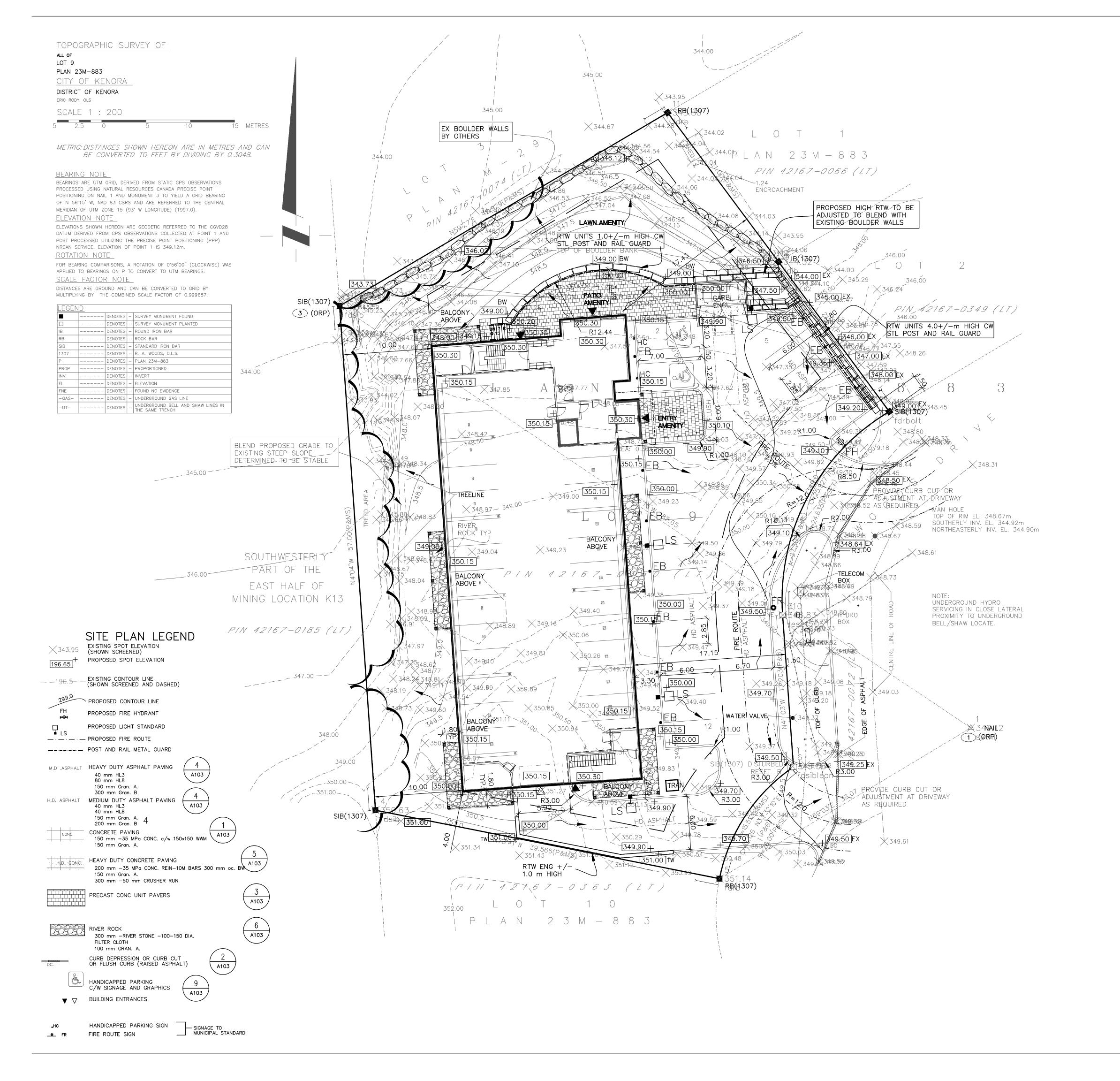
Generally, there was a very positive reception to the building from those in attendance.

Sincerely,

Travis Penner Vice President



1-855-309-8297



	SITE DEVELOPMENT NOTES:
1.	THE DRIVEWAY GRADE WILL BE COMPATIBLE WITH THE EXISTING OR FUTURE SIDEWALK AND A CURB DEPRESSION WILL BE PROVIDED FOR EACH ENTRANCE.
2.	FIRE ROUTES SHALL BE DESIGNATED AS PER MUNICIPAL STANDARDS, PRIOR TO OCCUPANCY OF THE BUILDING.
3.	ALL FIRE ROUTE ACCESS ROUTES SHALL BE CONSTRUCTED OF HARD SURFACE MATERIAL SUCH AS ASPHALT, CONCRETE OR LOCKSTONE AND DESIGNED TO SUPPORT A LOAD OF NOT LESS THAN 11,363 KG. PER AXLE AND HAVE A CHANGE IN GRADIENT OF NOT MORE THAN 1 IN 12.5 OVER A MINIMUM DISTANCE OF 15M.
4.	DRIVEWAYS ON THE MUNICIPAL RIGHT OF WAY SHALL BE PAVED BY THE APPLICANT.
5.	AT THE ENTRANCE TO THE SITE, THE MUNICIPAL CURB AND SIDEWALK WILL BE CONTINUOS THROUGH THE DRIVEWAY
6.	THE TOPS OF ANY CURBS BORDERING DRIVEWAYS WITHIN THE MUNICIPAL BOULEVARD WILL BE FLUSH WITH THE MUNICIPAL SIDEWALK AND ROAD CURB.
7.	PARKING SPACE(S) RESERVED FOR THE PHYSICALLY HANDICAPPED MUST BE IDENTIFIED BY A SIGN INSTALLED AT THE APPLICANTS EXPENSE, IN ACCORDANCE WITH MUNICIPAL STANDARDS.
8.	SILT CONTROLS ARE TO BE IN PLACE PRIOR TO THE START OF SITE WORKS, AND TO BE MAINTAINED FOR THE DURATION OF CONSTRUCTION.
9.	All fill shall be compacted to a minimum of 95% standard proctor density and that a sufficient number of tests are to be undertaken
10.	PARKING STALL DELINEATION SHALL BE WITH 100 mm WIDE WHITE OR YELLOW MARKINGS.
	site plan notes:
1.	BASE INFORMATION AND EXISTING CONDITIONS SHOWN SCREENED WERE TAKEN FROM TOPOGRAPHIC SKETCH OF ALL OF LOT 9, PLAN 23M-883, CITY OF KENORA DISTRICT OF KENORA, ERIC RODY OLS- COMPLETED 2017-05-30
2.	FOR ALL REFERENCES TO EXISTING CONDITIONS MAKE REFERENCE ONLY TO ORIGINAL SURVEY
3.	DISTANCES SHOWN ON THIS PLAN ARE IN METRES AN CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
4.	IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THAT THE LOCAL BENCH MARK HAS NOT BEEN DISTURBED AND THAT THE RELATIVE ELEVATION AGREES WITH THE INFORMATION SHOWN ON THIS PLAN.
5.	REFER TO PLANS PREPARED BY MCW CONSULTING ENGINEERS FOR SITE ELECTRICAL SERVICING INFORMATION.
6.	PROVIDE AND MAINTAIN ALL SILTATION CONTROL MEASURES, SILTATION CONTROL FENCING AT PERIMETER

- OF SITE AND REMOVE AT COMPLETION BEFORE DIGGING SERVICES MUST BE LOCATED BY THEIR RESPECTIVE AGENCIES AND PROTECTED BY
- THE CONTRACTOR.
- REFER TO DRWG A101 FOR SITE LAYOUT AND TO DRWG. A102 FOR LANDSCAPE PLANTING. 9. FOR BOREHOLE INFORMATION REFER TO GEOTECHNICAL INVESTIGATION REPORT
- UNLESS OTHERWISE INDICATED ALL STANDARD CONCRETE CURBS EXCEPT CURB DEPRESSIONS ARE TO 10.
- BE 150 MM. HIGHER THAN ASPHALT GRADES INDICATED.
- CLEAR AND GRUB ALL TREES INDICATED TO BE REMOVED AS SPECIFIED, AND PROVIDE PROTECTION 11. FOR TREES AND VEGETATION TO REMAIN

SITE PLAN STATISTICS	
WOODS DRIVE APARTMENTS — 24 apartments 3 WOODS DRIVE KENORA, ONTARIO.	
ZONE REGULATIONS	
1.0 MINIMUM LOT FRONTAGE	30.0 m
1.1 LOT FRONTAGE PROVIDED	60.018 m
2.0 MINIMUM LOT AREA	800 sm
2.1 LOT AREA PROVIDED	3,732.45 sm
3.0 FRONT YARD (MIN)	7.5 m
3.1 FRONT YARD PROVIDED	17.15 m
3.0 SIDE YARD (MIN)	4.0 m
3.1 SIDE YARD PROVIDED	4.0 m
4.0 REAR YARD (MIN)	10.0 m
4.1 REAR YARD PROVIDED	10.0 m
5.0 GROSS FLOOR AREA (MIN)	=888 sm 4,120 sm
5.0 LOT COVERAGE (MAX)	40%
5.0 LOT COVERAGE ACTUAL (1,052 sm GROUND FLOC	DR 28.1%
PARKING	
.1 TOTAL SPACES REQUIRED .2 TOTAL SPACES PROVIDED .3 1.5 / UNIT (36) + .2/UNIT VISITOR (5) + 2 BF	43 43
PARKING STALL DIMENSIONS	
.1 STANDARD PARKING STALL	6.0m x 2.85m (DxW)
.2 ACCESSIBLE PARKING STALL	7.0m x 3.2 (DxW) plus 1.5 m aisle acces
.2 DRIVE AISLE WIDTH	6.7 m

Revisions



58 TURNER AVENUE. KITCHENER, ONTARIO N2B 2C9

TEL: 519-576-6047 FAX: 519-576-6496 E: pfkla @ sentex.net

2 SEPT15, 2017 SITE PLAN RESUBMISSION 1 AUGUST 22, 2017 NEW SURVEY BASE ETC

REV.# DATE ISSUED FOR:



nelson|architectureinc BOX 1470 205 LAKEVIEW DRIVE KENORA, ON P9N 3X7

TEL: (807)	468-9442 FA)	(; (807) 468-8618
Scale	Drawn by	Approved by
1:200	PFKLA	DN
Date		
	- · -	

JUNE 1, 2017

Seal

Client

BRIDGE ROAD CONSTRUCTUON LTD.

Project

FAIRWAY APARTMENTS WOODS DRIVE APARTMENTS

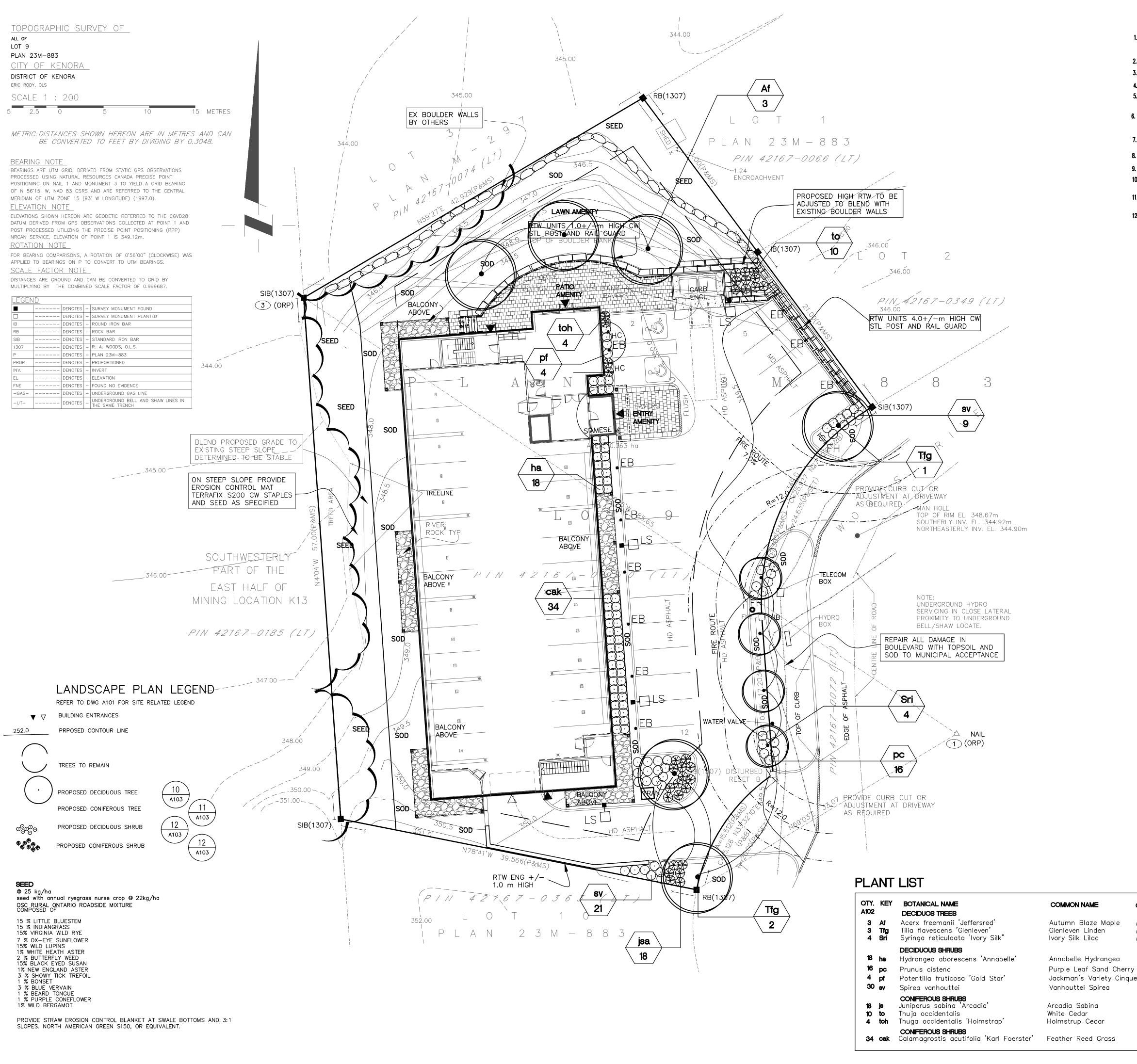
LOCATION KENORA, ONTARIO Title SITE LAYOUT & GRADING PAN

Orientation

Drawing No. Rev. No.

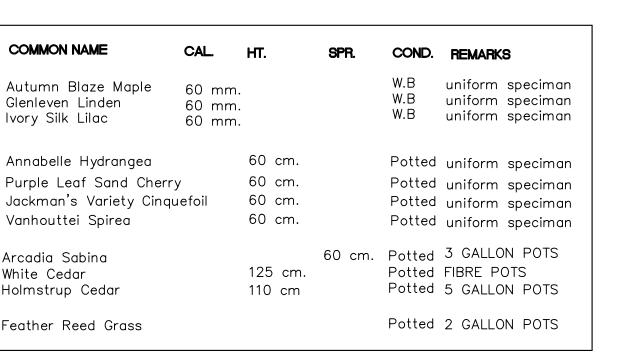
A-101

Project No. 1306



LANDSCAPE PLAN NOTES BASE INFORMATION AND EXISTING CONDITIONS SHOWN SCREENED WERE TAKEN FROM TOPOGRAPHIC SKETCH OF ALL OF LOT 9, PLAN 23M-883, CITY OF KENORA DISTRICT OF KENORA, ERIC RODY OLS- COMPLETED 2017-05-30

- 2. REFER TO THIS PLAN FOR PLANTING ONLY.
- **3.** REFER TO DRWG A101 FOR SITE LAYOUT INFORMATION.
- 4. PRIOR TO DIGGING LOCATE AND PROTECT ALL BELOW GRADE SERVICES.
- 5. PLANT QUANTITIES SHOWN ON PLAN GOVERN OVER PLANT KEYS, AND QUANTITIES INDICATED ON PLANT LIST. CONFIRM ANY DISCREPANCIES.
- PROPOSED TREE PLANTING AND SHRUB BED LOCATIONS SHOWN ARE APPROXIMATE. THE 6. CONTRACTOR SHALL STAKE OUT ON SITE LOCATIONS PRIOR TO PLANTING FOR REVIEW BY THE CONSULTANT.
- 7. TOPSOIL IS TO BE IMPORTED IF ONSITE MATERIAL IS UNSUITABLE. TOPSOIL IS TO BE FRIABLE SANDY LOAM AS SPECIFIED, AND AMENDED AS PER RECOMMENDATIONS OF THE SOIL ANALYSIS LAB RESULTS.
- 8. PROVIDE TOPSOIL MINIMUM DEPTH 150 mm ON ALL SEEDED AREAS, AND 125 mm IN ALL SODDED AREAS.
- 9. PROVIDE PLANT BED, SHRUB BEDS, AND TREE WELLS WITH DEPTH OF PLANT MIX AS SPECIFIED.
- 10. SOD SHALL BE FINE FESCUE/KENTUCKY BLUEGRASS SOD INSTALLED ON CULTIVATED AND PREPARED MIN. 125Cmm FRIABLE SANDY LOAM AS SPECIFIED.
- 11. REINSTATE BOULEVARD AND OTHER MUNICIPAL PROPERTY DISTURBED BY THIS CONTRACT USING 100 mm. SCREEND TOPSOIL AND No. 1 NURSERY SOD.
- 12. PLANT QUANTITIES SHOWN ON PLAN GOVERN OVER KEYS AND PLANT LISTUSING



P.F.KAUDEWITZ LANDSCAPE ARCHITECTS LTD. 58 TURNER AVENUE. KITCHENER, ONTARIO N2B 2C9

Revisions

TEL: 519-576-6047 FAX: 519-576-6496 E: pfkla @ sentex.net

2 SEPT15, 2017 SITE PLAN RESUBMISSION 1 AUGUST 22, 2017 NEW SURVEY BASE ETC REV.# DATE ISSUED FOR:

Seal



nelsonarchitectureinc BOX 1470 205 LAKEVIEW DRIVE KENORA, ON P9N 3X7

TEL: (807)	468-9442 F	FAX: (807) 468-8618
Scale	Drawn by	Approved by
1:200	PFKLA	DN
Date		

JUNE 1, 2017

Client

BRIDGE ROAD CONSTRUCTUON LTD.

Project

FAIRWAY APARTMENTS WOODS DRIVE APARTMENTS

LOCATION KENORA, ONTARIO Title LANDSCAPE PLANTING PLAN

Orientation

Rev. No. Drawing No.

A-102

Project No. 1306

